



EXECUTIVE COMMITTEE MEETING AGENDA

DATE: May 14, 2024

TIME: 9:00 AM

AGENDA DETAILS

(Please have all cell phones on silent and microphones muted during the meeting)

LOCATION: Elk River Fire Department
13073 Orono Pkwy NW
Elk River, MN
Teams/Teleconference

I. Call to order – Natascha Huspek, Chair

- a. Attendance roll call
- b. Agenda additions
 - i. Acceptance of agenda with any additions
- c. Approval of minutes from February 14, 2024 meeting
 - i. Acceptance and any changes

II. Reports

- a. Financial update – Becki Rowan / Steve Flaherty
- b. License update – Allison Marcus, Licensing Coordinator
- c. Executive Director Report – Steve Flaherty, Executive Director

III. Old business

- a. Update on transitioning MBFTE database to MNIT- Steve Flaherty, Executive Director / Allison Marcus, Licensing Coordinator
- b. Vector Solutions contract – Steve Flaherty, Executive Director
- c. Reimbursement Memo – Steve Flaherty, Executive Director
- d. Yearly redistribution payments - Steve Flaherty, Executive Director
- e. DPS and MBFTE MOU update – Dan Krier, State Fire Marshal

IV. New Business

- a. OLA Audit Report – Dan Krier, State Fire Marshal / John Cunningham, Asst. Commissioner, Natascha Huspek, MBFTE Chair
- b. Policy on reviewing reimbursements and licensing continuing education requirements – Steve Flaherty, Executive Director
- c. Consider “Strategies for Death Notification” training as eligible for reimbursement – Steve Flaherty, Executive Director / Jen Traw, Mental, Emotional, and SUD Specialist
- d. FSAC FY25 1-time request presentations
 - i. MBFTE – Steve Flaherty, Executive Director
 - ii. MN DNR – Taylor Schenk, Wildland Fire Training & Certification Supervisor

V. Public Comment

VI. Next Meeting

- a. August 14, 2024

VII. Adjournment

Some members of the committee may participate by telephone or other electronic means. Any person, other than a committee member, who desires to monitor the meeting electronically from a remote location should send a written request to Steve Flaherty at: steve.flaherty@state.mn.us .

Conference call in is available for the meeting at: 888-742-5095, enter the conference code: 1336294054 and follow the call-in-instructions to join the conference call.

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